

Les Baugh
County Member

Irwin Fust
Special District Alternate

Larry Farr
City Member

Pam Giacomini
County Member Alternate

James Yarbrough
City Member Alternate

Brenda Haynes
Special District Member



Brent Weaver
City Member

David Kehoe
County Member

Stephen Morgan
Special District Member

Dick Fyten
Public Member

Bob Richardson
Public Member Alternate

James Underwood
Interim Executive
Officer/General Counsel

DRAFT MINUTES
Special Commission Meeting January 7th, 2016
Shasta Lake City Council Chambers

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

1. CALL TO ORDER

a. Chairman Morgan called the meeting to order at 9:00 a.m. at the Shasta Lake City Council Chambers, 4488 Red Bluff Street, Shasta Lake City, California.

Present: Chairman Morgan, Vice-Chairman Farr, Commissioner Haynes, and Alternate Commissioner Richardson. Alternate Commissioner Fust was present in the audience.

Staff Present: Interim Executive Officer/General Counsel Jim Underwood, Clerk Natalie Johnson.

Absent: Commissioner Baugh; Commissioner Fyten; Commissioner Kehoe; Commissioner Weaver; Kathy Bull, Office Manager.

b. Alternate Commissioner Richardson led the Pledge of Allegiance.

2. PUBLIC COMMENT

Public comments were not offered.

3. ADOPTION OF AGENDA

a. Additions/Changes to the Agenda – No changes were presented.

Motion to adopt the agenda was made by Vice-Chairman Farr, seconded by Commissioner Haynes and passed unanimously by the following votes:

Ayes: Farr, Haynes, Morgan, Richardson

Noes: None

Abstain: None

Absent: Baugh, Fyten, Kehoe, Weaver

b. Business/Campaign Conflict Disclosures – No conflicts were disclosed.

4. SPECIAL PRESENTATIONS

None provided.

5. CONSENT CALENDAR

None provided.

6. CORRESPONDENCE

None provided.

7. SCHEDULED PUBLIC HEARINGS

No public hearings were scheduled.

8. NEW BUSINESS

- a. Proposed Executive Officer Services Agreement with PlanWest Consulting.

Interim Executive Officer briefly discussed how the candidate was chosen by going over the selection and interview processes. Mr. Underwood outlined PlanWest Consulting's qualifications, fee schedule, and contract terms. Mr. Underwood stated that George Williamson will be attending the Commission meetings, Executive Committee meetings, and any special meetings that might come up.

Vice-Chairman Farr stated that this company was the top selection by all the members of the Executive Committee and that Mr. Williamson is the best for the Commission at this time. Farr said the agreement is clear on the terms of the contract. Farr mentioned that LAFCO is fortunate to have Mr. Williamson for this year.

Chairman Morgan expressed his thanks to Vice-Chair Farr, Commissioner Haynes and Interim Executive Officer Underwood on a job well done in presenting the Commission with a good contract for services. Chairman Morgan stated that the contract is simple and easy to read and makes sense.

Motion to approve the subject contract was presented by Vice-Chairman Farr, seconded by Alternate Commissioner Richardson and passed unanimously by the following votes:

Ayes: Farr, Haynes, Morgan, Richardson

Noes: None

Abstain: None

Absent: Baugh, Fyten, Kehoe, Weaver

9. OLD BUSINESS

There was no old business.

10. INTERIM EXECUTIVE OFFICER REPORT

- a. Potential Commission membership and officer changes. (Informational)

Commissioners briefly discussed the specifications and terms regarding rotations, appointments, and membership. Chairman Morgan expressed his wishes to see more City members become

part of the Commission. Interim Executive Officer/Attorney Underwood addressed concerns and provided information about the term limits and laws governing them.

11. CLOSED SESSION

Pursuant to Government Code Sections 54956.9(c), the Commission entered into closed session at 9:25 a.m.

- a. Confer With Legal Counsel Regarding Pending Litigation Pursuant to Govt. Code Section 54956.9. - Shasta LAFCO V. Mickelson-Beadle.
- b. Confer With Legal Counsel Regarding Potential Litigation Pursuant to Govt. Code Section 54956.9. – Jan Lopez.
- c. Open Session Report, see below.

Return from closed session to open session at 9:40 a.m. Interim Executive Officer Underwood stated there were no reportable actions.

12. COMMISSIONER ANNOUNCEMENTS

No announcements were provided.

13. STAFF ANNOUNCEMENTS

- a. Next Regular Meeting will be held on February 4, 2016 at 9:00 a.m. in the Shasta County Board of Supervisors Chambers, 1450 Court Street in Redding.
- b. Regular meeting schedule for 2016. Mr. Underwood introduced Clerk Johnson to the Commissioners and warmly welcomed her as a great addition to LAFCO. Also, mentioned office hours has increased to be now more available to the public. Commissioner Haynes asked for clarification of current office hours and accessibility of staff. Mr. Underwood reported that the posted temporary hours of operation are Monday through Thursday from 12:30 p.m. to 5:30 p.m. and that there are two staff members, Kathy Bull and Natalie Johnson, available to the public and Commissioners.

14. ADJOURNMENT OF MEETING

There being no further business, Chairman Morgan adjourned the meeting at 9:47 a.m.

ATTEST:

APPROVED:

 Natalie Johnson
 Clerk to the Commission

 Stephen Morgan
 Chairman

DATE: _____

DATE: _____