

Shasta LAFCO

Shasta Local Agency Formation Commission

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MINUTES

Special Meeting July 22, 2013

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

CALL TO ORDER/ROLL CALL

Chairman Baugh called the meeting to order at 2:00 pm at the Redding City Council Chambers, at 777 Cypress Avenue, in Redding. Commissioners Baugh, Day, Haynes, Jones, Morgan and Russell were present. Attorney Jim Underwood was present as staff. Alternate Commissioner Fust was present as a member of the audience. Commissioner Kehoe was absent.

CALL TO ORDER/ROLL CALL

Commissioner Baugh led the Pledge of Allegiance.

PUBLIC COMMENT

Irwin Fust, speaking as a member of the public, provided a copy of Government Code Section 56325, and addressed comments the Commission concerning fees and charges by the Commission for services rendered, and addressed related existing Shasta LAFCO fee policies.

CLOSED SESSION

The Commission conducted a closed session pursuant to Government Code Section 54956.9(d) (threatened litigation) and Government Code Section 54957 (evaluation of performance and potential discipline of Executive Officer).

CLOSED SESSION REPORT

- A. There was no reportable action with regard to Item 4.a (Threatened Litigation);

- B. It was reported by LAFCO Counsel Jim Underwood that there was no reportable action concerning evaluation of performance and potential discipline of the LAFCO Executive Officer, but it was reported that by mutual agreement of Amy Mickelson and the Commission, effective today, Ms. Mickelson's employment with Shasta LAFCO is discontinued.

Concerning Agenda No. 6a, the Commission was provided and considered a Memorandum from LAFCO Counsel Jim Underwood addressing issues and options relating to potential Commission recruitment to fill the vacant Shasta LAFCO Executive Officer position. Following related discussion, and public

comments from Gary Cadd, Dick Fyten, and Jan Lopez, Commissioner Haynes moved and Commissioner Morgan seconded a Motion:

- (1) Authorizing Mr. Underwood to provide interim administrative support and direction to LAFCO staff, and to support the Commission and its subcommittees, as necessary on an interim basis;
- (2) Authorizing Mr. Underwood to prepare and circulate a Request for Proposals (RFP) addressing LAFCO Executive Officer functions, and a notice of Executive Officer position vacancy and invitation for applications, in consultation with an Ad Hoc Commission Committee appointed to assist in that process; and
- (3) The appointment of Commissioners Baugh, Jones, and Haynes to a newly created Ad Hoc Committee formed to review and make recommendations to the Commission concerning recruiting and hiring for the purpose of meeting Executive Officer needs for Shasta LAFCO.

Agenda Item No. 6b, concerning Potential Internal Financial Contract Policy and Procedures, was deferred to a future Commission Meeting for changes, consideration.

Upon discussing Agenda Item No. 6c, by consensus of the Commission, it was asked that a future agenda provide for potential Commission action to appoint Alternate Public Member Larry Russell as the permanent Public Member on the Commission, and to recruit for an Alternate Public Member.

Concerning Agenda Item No. 6d, following a discussion by Commissioners of related issues, and with no public comments made following the Chairman's request, on Motion of Commissioner Haynes, and as seconded by Commissioner Day, the Commission approved a Motion to establish an Ad Hoc Committee to meet and confer with the Fall River Mills Community Services District regarding financial issues, and appointed Commissioners Haynes, Morgan, and Jones to that Committee.

COMMISSIONER ANNOUNCEMENTS

None.

STAFF ANNOUNCEMENTS

Legal Counsel Jim Underwood reminded Commissioners of their ability to contact staff with questions concerning the Cal-LAFCO Conference to be held on August 28, 2013 through August 30, 2013.

ADJOURNMENT

There being no further business, Chairman Baugh adjourned the meeting at approximately 3:45 p.m.

ATTEST:

James M. Underwood, Legal Counsel