

Project Application Expenses

Project	Application Fees	Postage	Filing Fee	Notice Expense	Office Supplies	Hold for Extra Expense	Estimated LAFCO Expense	8/1/2014 Balance
12-02 Mayers Memorial	\$5,450.00						\$1,170.00	\$4,280.00

SHASTA LAFCO

Report to the Shasta Local Agency Formation Commission

From: Jan Lopez, Executive Officer

Meeting Date: August 7, 2014

Agenda Item #: 6.a.

Subject: Consulting Services re: #2012-02-Mayer Memorial Annexation (Action)

Background and Discussion

The Mayers Memorial Healthcare District submitted an application to annex certain territory it currently provides services to June 12, 2012, with the associated fees requested by LAFCO staff. For a variety of reasons this project became stalled by January 2013.

Because this is still an open application, I reviewed the file, determined that much of what the District submitted met the initial criteria for an application, and arranged for a meeting-workshop with District staff in Burney on July 9th to evaluate how the project could once again move forward to a hearing. In attendance were two District board members, its general manager, District staff members, and myself.

We discussed all aspects of the application, along with LAFCO process and requirements. Since Shasta LAFCO is currently updating the sphere of influence and municipal service review for this District, that aspect no longer a part of the District's application. All initial application fees for this annexation have been paid, therefore it is not expected that there will be any costs that exceed that amount. Should costs exceed the fees paid, both the Commission and the District will be notified immediately of the changes.

We will be meeting again in Fall River Mills on August 21st in order to review the information the District is currently assembling for both the SOI Update and the annexation. We will also be meeting with John Benoit, Executive Officer of both Lassen and Modoc County LAFCOs. These LAFCOs will be Responsible Agencies for the completion of the annexation project, and we need to coordinate with them on this proposal. I am satisfied this project is now back on track and will, upon receiving submission of requested data, continue process it to a hearing, perhaps within 2-3 months.

The attached claim reflects my work on this project over the past four months.

Conclusions and Recommendations

Approval of Statement of Services.

Attachment

August 1, 2014 Statement of Services: Jan Lopez



Jan Lopez

LAFCO & Planning Consultant
Coordinating Public & Private Projects since 1984

- LAFCO
- Special Districts
- Planning & Zoning
- CEQA Review & Determinations
- Research & Analysis
- Project Tracking
- Grant Writing
- Special Projects

STATEMENT OF SERVICES

Approved Consultant Rate: \$65.00/hour

For Services provided April 1 thru July 30, 2014

Processing Applications Submitted to Shasta LAFCO

PROJECT:

File #12-02 Mayers Memorial Healthcare District Annexation Proposal

Submitted: August 1, 2014

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|------|--|----------------------|
| 1. | <u>Meetings and Contacts:</u> 8.5 hours | \$552.50 |
| | a. Contacts with Mayers Memorial staff (4 hours) | |
| | b. Contacts with Lassen & Modoc LAFCO (2 hours) | |
| | c. 07-09 Meeting workshop in Burney w/District staff (2.5 hours) | |
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| 2. | <u>Research, Preparation, and Coordination</u> 9.5 hours | <u>617.50</u> |
| | a. Research and evaluation of proposal (5.0 hours) | |
| | b. Preparation for workshop meeting (4.5 hours) | |

<i>Subtotal of Consultant hours to date: 18 hours</i>	
<i>Agency Fees Paid 06/12/2012</i>	<i>\$5450.00</i>
<i>Earlier charges: None</i>	<i>(0.00)</i>
<i>Subtotal</i>	<i>5450.00</i>
<i>Current costs: 08/01/2014</i>	<i>(1170.00)</i>
<i>Remaining fees</i>	<i>\$4280.00</i>

Total for Consultant hours worked this statement: \$1170.00

Total due for this Statement	\$1170.00
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All statements are due and payable upon receipt.

Accounts will be considered late after fourteen days, unless prior arrangements are made with Consultant. Late accounts will be subject to a 10% Late Fee on any remaining balance due, and monthly interest will accrue at the rate of 7% of the total due.

Jan Lopez
Principal Consultant

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P.O. Box 374 ~ Igo, CA 96047
530-396-2685 ~ jelopez19@jeffnet.org