

Les Baugh
County Member

Irwin Fust
Special District Alternate

Larry Farr
City Member

Pam Giacomini
County Member Alternate

James Yarbrough
City Member

Brenda Haynes
Special District Member



Rick Bosetti
City Member Alternate

David Kehoe
County Member

Stephen Morgan
Special District Member

Dick Fyten
Public Member

Bob Richardson
Public Member Alternate

James M. Underwood
Interim Executive Officer/
General Counsel

MINUTES
Commission Special Meeting April 30th, 2015
Shasta Lake City Council Chambers

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

1. CALL TO ORDER

- a. Chairman Morgan called the meeting to order at 9:00 a.m. at the Shasta Lake City Council Chambers, 4488 Red Bluff Street, Shasta Lake, California.
Present: Chairman Morgan, Commissioners Baugh, Kehoe, Weaver, Alternate Commissioner Fust and Richardson.
Staff Present: Attorney Jim Underwood, Manager Kathy Bull.
Absent: Vice-Chairman Farr, Commissioners Fyten, and Haynes.
- b. Commissioner Baugh led the Pledge of Allegiance.

2. PUBLIC COMMENT

No public comments were presented.

3. ADOPTION OF AGENDA

- a. Additions/Changes to the Agenda – No changes were presented.

Motion to adopt the agenda was presented by Commissioner Baugh, seconded by Alternate Commissioner Fust and passed unanimously by the following votes:

Ayes: Baugh, Fust, Kehoe, Morgan, Richardson and Weaver

Noes: None

Abstain: None

Absent: Farr, Fyten, and Haynes

- b. Business/Campaign Conflict Disclosures – No conflicts were disclosed.

4. FY 2014/15 CASH-FLOW REVIEW & RELATED POTENTIAL MANAGEMENT ACTIONS

There was discussion regarding decreasing LAFCO office hours to help eliminate any cash-flow issues until the next budget year. Also discussed was designating an Interim Executive Officer to allow for approvals and work needed on an executive management level. This would allow for a smooth transition until an appointment of an Executive Officer.

Motion to appoint Attorney Underwood as Interim Executive Officer was presented by Commissioner Kehoe, seconded by Commissioner Weaver and passed unanimously by the following votes:

Ayes: Baugh, Fust, Kehoe, Morgan, Richardson and Weaver

Noes: None

Abstain: None

Absent: Farr, Fyten, and Haynes

5. SHASTA LAFCO PROPOSED FY 2015/16 BUDGET

There was discussion regarding not raising the cost of share contributions from the County, Cities and Special Districts.

The hearing was open to the public, and County Auditor Brian Muir provided comments regarding the budget and agreed with the budget as presented.

The need for two Request for Proposals were brought to the Commissions attention. One proposal would be for Executive Officer Services and the other for a Fiscal Audit of three (3) Fiscal Years. It was agreed to provide further information at the next commission meeting.

Motion to approve the Fiscal Year 2015/2016 Draft Budget was presented by Commissioner Kehoe, seconded by Commissioner Fust and passed unanimously by the following votes:

Ayes: Baugh, Fust, Kehoe, Morgan, Richardson and Weaver

Noes: None

Abstain: None

Absent: Farr, Fyten, and Haynes

6. REPORT ON LAFCO ISSUES UNDER REVIEW

Mr. Underwood gave brief reports concerning:

- a. Internal Controls Policies and Procedures;
- b. Application Fees Policies and Procedures; and
- c. McArthur Fire Protection District Annexation of Northwest Lassen Fire Protection District.

The Public Comment period was reopened and Larry Russell shared his concerns regarding the MSR/SOI for Fall River Mills and asked that the report be reopened.

7. NEXT MEETING

June 4th held at the Shasta County Board of Supervisors Chambers.

8. ADJOURNMENT OF MEETING

There being no further business, Chairman Morgan adjourned the meeting at 10:01 a.m.

ATTEST:

APPROVED:

K. Bull
Kathy Bull
Acting Clerk to the Commission

Stephen Morgan
Stephen Morgan
Chairman

DATE: 8-6-2015

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